

APPENDIX 7 (to Pension Fund Administration Report)

COMMITTEE SUMMARY PERFORMANCE REPORT

This is the seventh report on the performance of Fund employers and the Avon Pension Fund staff following the Pensions Administration Strategy coming into effect on 1st April 2011.

Included in the Report are the following:

1. Graphs for each of the **largest employers* (viz. 4 unitaries) showing performance** on processing leavers (**retirements and deferreds**). (Annexes 1 & 2) for the 9 quarter periods from 1 April 2011 to 31st July 2013
2. Report of late payers of **pension contributions** (employers) in the 3 month period 1 May 2013 to 31st July 2013

** **Smaller Employers:** Performance of the remaining employers is not included in this report this time. This is a difficult area as in many cases there is little or no movement in membership and where for example there is only one leaver in the period their performance will either be 0% or 100% which is not very helpful information. The best way to report their performance is therefore being investigated and the intention is to include information in future reports to Committee.*

Any particular smaller employer's performance against target where there is cause for concern will be specifically reported to the Committee. **None need to be reported** this period.

1. Performance on processing leavers

Graphs for each of the largest employers *(viz. 4 unitaries) showing their and APF performance on processing leavers (**Retirements and Deferred**). (See Annexes 1 & 2 attached) during the period 1 April 2011 and 31 July 2013.

There has been a significant shift in the performance in this period.

- **Retirements**

A strong improvement from B&NES and North Somerset improved their performance against target from 46% to 65% and 45% to 71% respectively. Although Bristol and South Gloucestershire's performances dipped they both remain above 60%. Although Avon Pension performance fell from 95% to 82% this is still quite acceptable. (**see Annex 1**)

- **Deferreds**

B&NES remains low at 12% but this reflects clearance of older cases identified during the 2012 data clearance exercise. We are however seeing significant improvement on the other three unitaries in meeting their targets - North Somerset rocketing from 25% to 71%, South Glos from 47 % to 60% and Bristol from 5% to 41%. This is very encouraging and is expected to be maintained as "older" cases disappear from the statistics. Although Avon Pension performance fell from 91% to 81% this is still quite acceptable.(**see Annex 2**)

2. Late payers of Pension contributions

Late payment of contributions due in 3 months to 31st July 2013.

This report gives details of all payments (now paid or still outstanding) during the period, that relate to employers whose total aggregate late days during the period exceeded nine and whose value of one month's contributions exceeded £3,000. Late payments are not netted down by early payments. The report does not include new employers making their first payments who may experience delays in setting up their systems.

| <u>Employer</u> | <u>Payroll month</u> | <u>Days late</u> | <u>Payment</u> |
|-----------------|----------------------|------------------|----------------|
|-----------------|----------------------|------------------|----------------|

There were no late payers during the period

Total number of employers = 191
Total contributions received in period = £33,381,000
Total late contributions = £0 (0.0% of total contributions in period)

All late payers are contacted and reminded of their obligations regarding the timing of payments. Where appropriate they are advised on alternative, more efficient methods of payment.

Where material, interest will be charged on late payments at Base rate plus 1% in accordance with the 2008 regulations.

3. 2012/13 Year end Returns –Annual Benefit Statements

Year-end information was required from all employers by the deadline of 30th April 2013. This was earlier than in the previous 2 years as the Triennial Actuarial Valuation of the Scheme by Mercers is due this year and the return of correct member data by 31 July 2013 to the Scheme Actuary means that there was a tight schedule to post and reconcile the information received from employers.

Information was received for 98.28 % of active membership by the April deadline. The remainder of the employers submitted their information by the end of May 2013. This was a major improvement from previous years and owes its success largely to the fines which would be imposed for late submission.

Annual Benefits statements for 2013 have a new legal deadline this year of 5 October. All statements for active and deferred members are being sent out before this deadline.

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